



DOCUMENT IMAGING

Do you still head for a file cabinet whenever you need additional information? What if all your key business documents were just one click away?

RVI is a paperless office solution that enables you to digitize and organize your documents making them available for later retrieval including secured access over the web or even from a mobile device.

Digital documents are easier to find, share, protect and manage resulting in greater efficiencies and faster responses. And backup capabilities for electronic documents are significantly improved versus storing physical paper records.

For the past 25 years, Real Vision Software has developed and supported the RVI systems. Our initial version was specific to the AS/400 platform and marketed as an IBM logo software product for ten consecutive years.

Do you want some help with your paperless office project? Give us a call at 318-449-4579 (x107) or visit our website at www.realvisionsoftware.com.

ABOUT OUR CUSTOMERS:

Over 1,000 companies depend on RVI every day to operate their business efficiently. Government agencies, medical providers, transportation firms, manufacturers, distributors and finance / insurance institutions are just some of the many industries using RVI to battle their paperwork challenges.

RVI was designed to easily integrate with existing software applications. The RVI product includes powerful features to accommodate various needs throughout the organization. And the simple price structure of RVI allows for cost-effective growth.

Perhaps this explains why our very first customer (installed in 1992) continues to use RVI today. Check out some quotes on the back page. Ask for our cross-industry reference list if you want to speak with some of our customers to find out why they chose RVI for their paperless office solution.



RVI BENEFITS:

The inefficiencies of paper are obvious. It slows work down, wastes floor-space, is challenging to archive and is exposed to security risks or disaster incidents. RVI provides an alternative to shuffling, routing, filing, retrieving and copying paperwork which leaves more time for productive business.

Some of the many benefits that result from using RVI include:

- ✓ Instant and secured access to documents
- ✓ Remote retrievals from PC / web / mobile devices
- ✓ Ability to share documents across departments
- ✓ Electronic searching to find documents faster
- ✓ Alleviates physical storage space constraints
- ✓ Reduces costs for paper, supplies, file cabinets
- ✓ Eliminates costs / delays of off-site record storage
- ✓ Automates / optimizes work processes (RVI workflow)
- ✓ Audits / statistics for improved tracking and control
- ✓ Improved security and disaster recovery protection
- ✓ Retention / purging rules for enhanced compliance
- ✓ Efficiency - faster and better informed responses

RVI saves time, money and aggravation!

KEY DESIGN FEATURES:

1. RVI is adaptable to existing environments:

- Easily interfaces with software applications
- Program calls / exits for tighter integration
- Multiple user viewer / delivery options
- Handles scanned paper, file imports, print output
- Send-To-RVI for MS Office / Outlook file imports
- Virtual-Print-Driver for importing other file types
- Flexible storage / archival options are supported

2. RVI is scalable to grow with company needs:

- Each RVI system can have up to 99 index values
- Some additional features include:
 - * Web support for remote user access
 - * Mobile apps for Apple / Android devices
 - * Advanced workflow capabilities
 - * Support for Forms / Barcode Recognition
 - * Advanced OCR options
 - * e-signatures (with Topaz / Scriptel / Signotec)

3. RVI is manageable for improved controls:

- Six levels of security controls (by user, group, system, index value, document type, options)
- Audits on user actions / workflow activities
- Tracking of work items pending / completed
- Document retention / purge controls

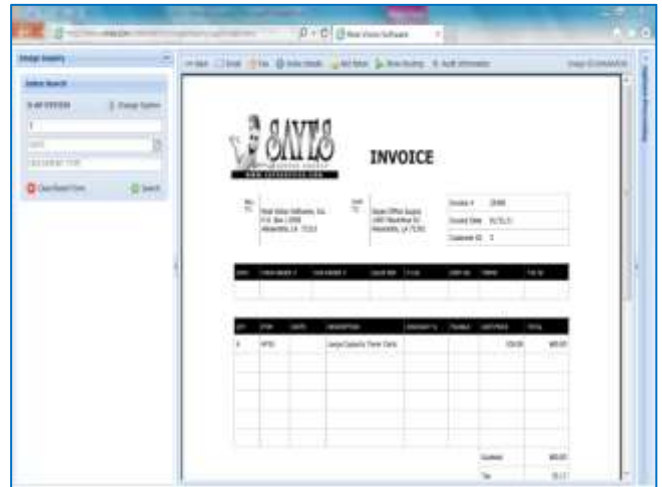
4. RVI is affordable for cost-effectiveness:

- NO user-based fees / NO add-on modules
- Capture system provided (no extra charge)
- Annual support includes future releases
- Support charge only for High Availability
- Entry level systems for ten concurrent users
- Purchase or Subscription license options

ONE LOOK FOR THREE PLATFORMS:

RVI offers **three great systems** to choose from based on what server platform is supported by the user's application. The **One Look** viewer provides a consistent end-user experience across all RVI systems. So if future IT plans include a possible server platform change, you won't have to disrupt the end-user's RVI world!

RVI ONE LOOK VIEWER:



RVI SYSTEMS:

RVI Complete is a feature-rich toolkit equipped with everything necessary for most paperless office projects. You pay one price, you pay one time and you get unlimited users. **RVI Express** includes all the same capabilities but is restricted to ten concurrent users. It can be upgraded to RVI Complete by paying the license differential charge.



RVI for the IBM i:

This legacy RVI system was designed exclusively for the AS/400 and has been available since 1992. It can interface with software applications running in a green-screen, web or PC environment.

In addition to RVI Complete and Express, there are two additional options for IBM i clients. The **RVI Spool File** system specifically monitors / captures only data from your IBM i print output queues. The **RVI Basic** system is a simplified capture solution for just imaging data (scanned or imported). Either of these entry level options can be upgraded to the robust RVI Complete system by paying just the license differential charge.

RVI for Windows:



RVI for Windows offers similar features as the IBM i solution when the requirement is to operate in an on-premises Windows environment. It is perfect for new customers who don't run an IBM i server or existing customers planning to migrate their applications to the Windows platform.

RVI for Windows is offered as a Complete system (unrestricted users) or Express version (limited to ten concurrent users). RVI conversion services are available to move existing image data and indexes from an IBM i to a Windows platform.

RVI-Cloud



For customers interested in a non-premises option, the RVI-Cloud runs in two stable and replicated data centers with predictable monthly rates based on your company's data storage use. Unlimited users and RVI annual support are included in the monthly subscription charge.

Our cloud provider is located in the southwestern US region in one of the most secure commercial sites in the nation. All data and images are backed-up and replicated to a similar site located in the western US region giving you peace of mind that your data is securely stored and available 24x7 for authorized user access.

Want to Know More About RVI?

If you would like to speak with a certified marketing specialist to discuss your project or to schedule an RVI demo, please contact **John Paul Roundtree** at johnpaul@realvisionsoftware.com or his direct extension at 318-449-4579 (x107).



GETTING STARTED:

RVI will help users find information faster, manage it better and offers a safe and secure alternative to physically storing paper records. Going paperless isn't complicated but it does provide an opportunity to significantly rethink your business processes.

Planning is equally as important as the technology you select so involve users early in the process and keep your focus on what they need (and why) versus trying to understand product capabilities.

RVI provides expertise to help define your project requirements, implement your system and train your users. And once your paperless office is up and running, your technical support comes from the very same people who wrote the RVI code.

RVI provides a comprehensive solution that works and is affordable and has professional resources that will help you at every step of your paperless office journey.

Here are TEN QUESTIONS to help you follow the paper trail at your company to understand how users work with paper, why they depend on it, and what happens when things break down:

- Who are the key users / departments?
- What application software do they use?
- What type of documents are handled?
- Where do these documents originate?
- Who needs access to these documents?
- How long / where are records archived?
- What happens when files are missing?
- What are the bottlenecks / problems?
- Are there work measures / standards?
- Any existing systems for conversion?

HERE'S WHAT A FEW RVI CUSTOMERS HAVE TO SAY



"RVI has helped Quaker Windows move towards a paperless facility for over ten years now. Having customer and internal documents available at our fingertips allows us to respond to customer requests immediately and accurately. RVI has become a core part of our manufacturing operation and has been a great company to work with over the years."

"Our philosophy is start simple, make it work, and gradually expand - RVI does just that."



"The dramatic reduction in paper and ink costs, thanks to RVI, will result in significant cost savings to our tax payers. In addition, our attorneys appreciate the speed and efficiency of the system. It's a win for all."

"We have been an RVI customer for over 10 years. We originally used RVI to archive our internal reports, customer notices and statements. That has expanded to include our accounts payable invoices, human resource documents and our deposit operations documents using routing & workbaskets. The system is very open and integrates nicely with our core banking software as well as other supporting systems. RVI is very responsive to our needs and is a great company to work with."



"As a small rural health system, RVI has helped us to achieve a document management system that we could not otherwise afford. With RVI, we have reduced paper costs, reduced space requirements for records and our nursing staff costs to track down records. We are able to bring our patient and financial documents real time to the right people with the proper security levels. This has helped us expedite our patient's treatment and care. The level of customer service is excellent, far above many of our vendors. RVI is one of the best investments we have made."

"Our goal is to automate as much as possible. With RVI, we now produce very few printouts and seldom touch paper anymore. Our biggest payback has come from rendition billing and keeping track of driver records (safety, training and recruiting documents). RVI has really helped reduce our turn-around times, establish better audit/security controls."



"RVI has been a part of our operation since 2000. It has helped so many departments save time looking for documents, not to mention our space savings from eliminating rows of file cabinets. Our employees love not having to get up to search for documents, it's available right at their desk. RVI updates seem to always have new features and their staff is always courteous and prompt."

JEFFERSON COUNTY KANSAS

"We've been a satisfied RVI customer since 1996. Their technical support is excellent. They are quick to resolve problems and are always willing to try out new ideas for you."

"With RVI, documents created by our IBM i are automatically captured and images can be saved from an email. We even integrated RVI into our website - it is easy to implement and easy to use. When we look up a policy, claim or agent, we just click on a link to display available images. No desktop software to install and update. With over 6,000 users nationwide that is a huge timesaver for us."



"RVI has saved our company hours of manual work. From report distribution to viewing images online instead of thumbing through paper is great. RVI's technical support staff is amazing. Talk about going above and beyond. Thanks, RVI."

"We have been very satisfied with RVI software and their support. A couple lines of code and RVI was implemented into our infrastructure. By far, the easiest software implemented to date. It has paid for itself many times over."

